



# STATE PLUMBING BOARD OF LOUISIANA

"From Hospital to Home, Your Health Depends on Proper Plumbing  
— A Cornerstone of Public Health"

**PLEASE NOTE:  
THIS  
APPLICATION  
HAS CHANGED  
PLEASE READ  
CAREFULLY**

## **JOURNEYMAN PLUMBER APPLICATION INSTRUCTIONS**

**PLEASE READ COMPLETELY**

Section 1378 of LA. R.S. 37:1361 et seq. provides for revoking licenses. This clause applies to applicants, as well as, licensed plumbers. **FALSE STATEMENTS CAN DISQUALIFY YOU FROM TAKING THE EXAMINATION.**

Examinations are held in January, April, July, and October at the testing facility on 11304 Cloverland Ave. Baton Rouge, LA. 70809 (225) 756-3434. \* **Please mail applications and correspondence to the ADMINISTRATIVE OFFICE at 11304 CLOVERLAND AVE., BATON ROUGE, LA., 70809.** Examination dates are subject to change due to conditions beyond the control of the Board. **EXAMINATION FEE: \$135.00 (\$125.00 Exam Fee + \$10.00 Processing Charge).**

**Applicants are scheduled on a first come first serve basis. First time applicants should allow time for apprenticeship verification.** First time and returning applicants MUST submit applications no less than 30 (thirty) days before any scheduled examination. This application must be filled in by the applicant, properly signed, a photo attached, applicants Apprenticeship Completion Certificate attached and witnessed before a Notary Public. All tools and material for the examination are furnished to the applicant without additional costs, except **applicant must bring a 6 ft. ruler, 2 No. 2 pencils and the La. Plumbing Code/2000 Edition.**

**The examination consists of an 80 question, 3-hour written exam and a practical (hands-on) portion.**

**To qualify for examination,** the applicant must show proof of completion of an Apprenticeship Program that is registered through Louisiana Workforce Commission.

For a **TEMPORARY WORK PERMIT** applicant must submit the attached permit form and a **\$75.00 FEE** along with the application to take the examination. An applicant must be deemed eligible for examination before a permit can be issued. This permit will allow the applicant to work as a journeyman plumber until the date of the examination. If an applicant fails the examination, no other permit can be issued. Each applicant is only able to receive (1) permit per lifetime.

**Apprentices may schedule to take the Journeyman Exam, but they may not apply for their Initial License until they have completed the Apprenticeship Program.**

**No applicant should appear for the examination unless he/she has received a notice from the Board.** Notices will be mailed directly to the applicant; therefore, it is imperative that the Board have the applicant's correct mailing address. This notice must be presented at the examination site. Applicants will be required to show a photo identification, before being allowed to take the examination. If an applicant does not appear for the scheduled examination, the exam fee will be forfeited. If an applicant withdraws an application, 30 days prior to the examination, 50% of the examination fee will be retained for administrative costs.

Upon passing the examination, an applicant will be notified to complete the appropriate form and return with a **\$50.00 fee** for his/her first license. Each license holder will be responsible for renewing this license each year thereafter before December 31<sup>st</sup> to avoid delinquent fees.

**THE APPLICANT MUST SIGN BELOW INDICATING THAT  
THE ABOVE INSTRUCTIONS HAVE BEEN READ.**

I, \_\_\_\_\_ (PRINT NAME) have read the instructions to apply for the journeyman plumber examination and fully understand that the **instruction sheet is part of my application** and must be signed, dated and returned in order to qualify for the Journeyman Examination.

APPLICANT'S SIGNATURE \_\_\_\_\_ SIGNED THIS DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_



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**ATTACH  
2X2  
PHOTO  
HERE**

## JOURNEYMAN PLUMBER APPLICATION

\*\*\*\*\*

APPLICANT'S NAME \_\_\_\_\_ DATE \_\_\_\_\_  
LAST FIRST MIDDLE SUFFIX

ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP CODE

PARISH \_\_\_\_\_

HOME TELEPHONE NO. ( ) CELL PHONE NO. ( )

E-MAIL ADDRESS: \_\_\_\_\_

SOCIAL SECURITY NO. - - DATE OF BIRTH \_\_\_\_\_  
MONTH DAY YEAR

CURRENT EMPLOYER \_\_\_\_\_ TELEPHONE NO. ( )

EMPLOYER'S ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP CODE

HAVE YOU EVERY BEEN CONVICTED OF A FELONY ASSOCIATED WITH THE ART OF PLUMBING? YES / NO (CIRCLE ONE)  
IF YOU ANSWERED YES TO THE ABOVE QUESTION, PLEASE EXPLAIN IN THE SPACE PROVIDED:

\_\_\_\_\_  
\_\_\_\_\_

### FURNISH AN APPRENTICESHIP CERTIFICATE OF COMPLETION

**APPRENTICESHIP PROGRAM** - I hereby certify that the above named applicant is a 5<sup>th</sup> year Apprentice or has completed the Apprenticeship Program

\_\_\_\_\_ and is qualified to take the journeyman examination.

**NAME OF TRAINING PROGRAM**

\_\_\_\_\_ DATE \_\_\_\_\_

**SIGNATURE OF COORDINATOR/TRAINING INSTRUCTOR**

STATE OF LOUISIANA PARISH OF \_\_\_\_\_

THE APPLICANT, WHOSE NAME IS BEING SWORN, DECLARED THAT THE FOREGOING STATEMENTS SUBSCRIBED TO ARE TRUE TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF, AND THAT HE/SHE PERSONALLY SIGNED THIS APPLICATION AND THAT HE/SHE HAS READ THE STATEMENTS MADE IN THIS APPLICATION AND CAN CONFIRM THE CORRECTNESS OF THESE STATEMENTS.

**I HAVE READ AND SIGNED THE COPY OF INSTRUCTIONS BEFORE COMPLETING THE APPLICATION.**

APPLICANT'S SIGNATURE \_\_\_\_\_

WITNESS \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

**NOTARY  
SEAL**

\_\_\_\_\_  
**SIGNATURE OF NOTARY**

**THIS OATH MUST BE TAKEN BEFORE AN OFFICER AUTHORIZED TO ADMINISTER OATHS**

# STATE PLUMBING BOARD OF LOUISIANA

## PERMIT ISSUANCE FORM

JOURNEYMAN PLUMBER PERMIT  
**FEE: \$75.00 (CHECK OR MONEYORDER)**

*Return application to:* **State Plumbing Board of Louisiana**  
**11304 CLOVERLAND AVE.**  
**BATON ROUGE, LA. 70809**

Full Name: \_\_\_\_\_  
*Last First Middle*

Mailing Address: \_\_\_\_\_  
*Street City State Zip Code*

Parish: \_\_\_\_\_ Soc.Sec. #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Employing Entity: \_\_\_\_\_  
*Company Name*

Address: \_\_\_\_\_  
*Street City State Zip*

### NEW APPLICANTS:

New applicants are required to provide a completed application to apply to take the journeyman plumber exam. The permit will allow the approved applicant to work as a journeyman plumber until he is examined by the Board. A \$75.00 permit fee is required.

### RETAKE APPLICANTS:

Applicants who are retaking the journeyman plumber examination and who have already been issued a permit are **NO LONGER** being allowed to reapply for a temporary work permit. Applicants are allowed **ONE (1)** permit, after the expiration of this permit, the applicant must return to the direct supervision of a licensed plumber as a helper/apprentice.

DATE: \_\_\_\_\_ APPLICANT'S SIGNATURE: \_\_\_\_\_

# CANDIDATE BULLETIN

## STATE OF LOUISIANA

## JOURNEYMAN PLUMBER

### ABOUT N.I.T.C.

The National Inspection, Testing and Certification Corporation (NITC) is an internationally recognized third party personnel certification agency. NITC is ISO 9002-94 certified and is an ANSI accredited Certifier-Accreditation Number 0645 in the following scope: Fire sprinkler Fitter Mastery Certification, HVAC Mastery Certification, Journeyman Pipefitting/Steamfitting, Journeyman Plumber, Medical Gas Inspector, Medical Gas Installer, Medical Gas Instructor and Medical Gas Verifier. NITC is non-discriminatory in accepting applications and issuing certifications to candidates in regards to membership in any trade, association, union, etc., and is in compliance with all US Federal and State ADA regulations.

### APPLICATION PROCEDURES AND DETAILED INFORMATION

The State Plumbing Board of Louisiana shall determine if the candidate is qualified to take the license qualification examination. All candidates must complete an application. Applications and information regarding eligibility requirements, fees and examination dates are provided by the Licensing Board.

#### MAIL APPLICATION TO:

STATE PLUMBING BOARD OF LOUISIANA  
11304 CLOVERLAND AVE.  
BATON ROUGE, LA. 70809  
PHONE: (225) 756-3434  
[www.spbla.com](http://www.spbla.com)

### EXAMINATION DATES

The application shall be submitted no later than 30 days prior to the scheduled date of the examination

The examinations are scheduled for:

**JANUARY, APRIL, JULY, and OCTOBER**

### EXAMINATION FACILITY

The Journeyman Plumber examinations are conducted at the State Plumbing Board of Louisiana's testing facility in Baton Rouge, Louisiana at 11304 Cloverland Ave. Baton Rouge, LA. 70809

### EXAMINATION RESULTS

The proctor will ask for proper identification and will instruct the candidates on the proper method of completing the scantron form. A minimum of seventy (70) percent is the required score to pass each examination category. NITC will forward the results of examinations to the Licensing Board within fifteen (15) working days.

The licensing Board will mail to the candidate the results of their examination. **DO NOT CALL THE LICENSING BOARD OR NITC REQUESTING RESULTS. TESTING RESULTS WILL NOT BE GIVEN OVER THE TELEPHONE.**

### QUESTION CHALLENGES AND APPEALS PROCEDURE

Any candidate may challenge, at the conclusion of the written examination, any question(s) by completing the question challenge form that is provided in the proctor's examination package. Candidates must request the question challenge form from the proctor. The NITC Certification Staff as per Section XI of the NITC Rules and Procedures document shall review any and all challenges. Any candidate may appeal a score of an examination. Appeals shall be filed in writing and received via U.S. Mail, facsimile, or email no later than thirty (30) days from the receipt of the examination score.

### ADMISSION TO THE EXAMINATION

When your application is processed and approved by the Licensing Board, they will forward your name to NITC. At that time, you will be scheduled for the next examination date. Approximately ten (10) days prior to the examination, the Licensing Board will send you an Admission Letter. This Admission Letter will show the specific exam date, exam starting time, and the location of the testing facility. **NO WALK-IN APPLICANTS WILL BE ADMITTED.** Only pre-registered candidates will be admitted to take the examination. If your Admission Letter is lost, or you do not receive an Admission Letter two days prior to the examination date, contact the State Plumbing Board of Louisiana immediately at (225)756-3434. It is the responsibility of the candidate to notify NITC and the Licensing Board of any changes of address.

## SPECIAL REQUESTS FOR TAKING THE EXAMINATION

Requests for special consideration for examinations will be accommodated by NITC if possible. Candidates that have a disability that restricts their ability to take a written test under the standard conditions may request special testing arrangements. Such request must accompany the application, and must be received by the normal application closing date. The request should indicate the nature of the disability and the special accommodations needed. Verification of both the disability and the need for special accommodations may be required by a licensed medical professional. Thirty days' advance notice is required for all considerations.

## WHAT YOU MUST BRING WITH YOU TO THE EXAMINATION

1. **ADMISSION LETTER** (Will be mailed to you approximately ten (10) days prior to the examination)
2. **PHOTO IDENTIFICATION** (You will not be admitted for the examination without official photo identification.)

You may also bring the following materials to the examination:

1. **LOUISIANA STATE PLUMBING CODE, 2000 EDITION** (You may highlight or tag chapters **ONLY**)  
[https://ia802704.us.archive.org/16/items/gov.la.plumbing/la\\_plumbing.pdf](https://ia802704.us.archive.org/16/items/gov.la.plumbing/la_plumbing.pdf)
2. **TITLE 51 PUBLIC HEALTH SANITARY CODE, PART XIII. (PART 13) SEWAGE DISPOSAL**  
[www.doa.la.gov/osr/LAC/51V01/51.doc](http://www.doa.la.gov/osr/LAC/51V01/51.doc)
3. A silent, nonprinting calculator
4. A tape measure or a six foot ruler
5. Two, #2 pencils

## WHAT NOT TO BRING WITH YOU TO THE EXAMINATION

No PDA's, cellular telephones, wrist watches or any other type of devices that record data are allowed to be used during the examination.

## COPYRIGHT EXAMINATION

All examinations are the copyright property of the State Plumbing Board of Louisiana. It is against federal law to copy, reproduce, record or distribute, in whole or any part of the examination, without written permission from the State Plumbing Board of Louisiana.

## CONTENT AREAS

Examinations are based on the following content areas. Under each subject heading is the approximate number of questions in the subject area.

### LOUISIANA JOURNEYMAN PLUMBER 80 QUESTIONS, 3 HOURS

SUBJECT	NUMBER OF QUESTIONS
Administrative-Licensing	1-3
Administrative-Permits	1-3
Administrative-Inspections	1-3
Administrative-ADA Accessibility	1-2
Plumbing-General Knowledge	6-8
Plumbing-General regulations	3-5
Plumbing-Hangers and Supports	2-4
Plumbing-Materials	2-4
Plumbing-Joints and Connections	1-3
Plumbing-Plumbing Fixtures	2-4
Plumbing-Water Heaters	1-2
Plumbing-Water Supply and Distribution	3-5
Plumbing-Backflow Prevention	2-4
Plumbing-Drainage Systems	6-8
Plumbing-Cleanouts	1-3
Plumbing-Indirect Wastes	1-3
Plumbing-Vents and Venting	6-8
Plumbing-Traps and Interceptors	2-4
Plumbing-Storm Drains	1-2
Isometric Analysis	11-15
Piping	2-4
Plumbing-Valves	1-2
<u>Plumbing-Developed Length</u>	<u>4-6</u>
<b>TOTAL NUMBER OF QUESTIONS</b>	<b>80</b>

**THE SECOND PART OF THE EXAM WILL BE A PRACTICAL (HANDS ON) PORTION.**

**There will be no study material for this part**