



STATE PLUMBING BOARD OF LOUISIANA

*"From Hospital to Home, Your Health Depends on Proper Plumbing
— A Cornerstone of Public Health"*

MASTER NATURAL GAS FITTER APPLICATION INSTRUCTIONS

A Master Natural Gas Fitter licensed through the State Plumbing Board of Louisiana, is qualified to perform the installation, repair, and maintenance of natural gas piping systems, and employ registered Apprentices and licensed Journeyman.

1. **TO QUALIFY FOR EXAMINATION, AN APPLICANT MUST MEET ONE OF THE FOLLOWING REQUIREMENTS:**
 - a. An applicant must hold a current Louisiana Natural Gas Fitter License issued by the State Plumbing Board.
 - b. An applicant must hold a current Mechanical (Statewide) Work License issued by the State Licensing Board for Contractors. If you are applying with a Mechanical (Statewide) Work License, you will need to provide a copy of the license.
 - c. An applicant must hold a current Professional Engineer License issued by the Professional Engineering and Land Surveying Board. If you are applying with a Professional Engineer License, you will need to provide a copy of the license.
2. **Applicants are scheduled on a first come first serve basis.** Applicants MUST submit applications no less than thirty (30) days before any scheduled examination. If an applicant withdraws an application at least thirty (30) days prior to the examination, fifty percent (50%) of the examination fee will be retained for administrative costs. If an applicant does not appear for the scheduled examination or cancels less than thirty (30) days prior, the exam fee will be forfeited.
3. **The Master Natural Gas Fitter exam consists of a two (2) part, 120 questions, 5-hour written.**
 - a. Part I of the examination is three (3) hours and is based on the following materials:
 - 2021 International Fuel Gas Code (IFGC)
 - b. Part II of the examination is two (2) hours and is based on the following material:
 - NASCLA Guide to Business, Law and Project Management, Louisiana Master Plumbers and Master Natural Gas Fitters, 2nd Edition
4. **Scores cannot be given over the phone.** Upon passing the examination, an applicant will be notified to complete the appropriate form and return it with a **\$190.00 Active or \$40.00 Inactive fee** for their first license. Each license holder will be responsible for taking continuing education each year through an approved provider and renewing this license each year with the State Plumbing Board before December 31st to avoid delinquent fees.



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MASTER NATURAL GAS FITTER APPLICATION

PLEASE INDICATE THE APPLICATION PROCESS BEING USED:

- ☐ NATURAL GAS FITTER – PLEASE PROVIDE YOUR CURRENT SPBLA NATURAL GAS FITTER LICENSE NUMBER: _____
- ☐ MECHANICAL WORK – PLEASE ATTACH YOUR CURRENT MECHANICAL (STATEWIDE) WORK LICENSE.
- ☐ ENGINEERING – PLEASE ATTACH YOUR CURRENT PROFESSIONAL ENGINEERING LICENSE.

PLEASE INDICATE THE LOCATION YOU WOULD LIKE TO TEST:

☐ BATON ROUGE

☐ SHREVEPORT

APPLICANT INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____ Suffix: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Parish: _____ Date of Birth: ____/____/____

SSN: ____-____-____ Phone: (____) _____ Email: _____

Natural Gas Fitter License No: _____ Mechanical License No: _____ Engineer License No: _____

Please include a current copy of the Mechanical OR Engineering License that you are applying with.

Have you ever been convicted of a felony associated with the art of natural gas? YES / NO (CIRCLE ONE)

If you answered yes to the above question, please contact the State Plumbing Board.

EMPLOYING ENTITY

Company Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

SCHEDULE OF FEES

Master Natural Gas Fitter Exam Fee	\$100.00
Processing Charge	\$10.00
Total	\$110.00

THIS PORTION MUST BE NOTARIZED.

STATE OF LOUISIANA, PARISH OF _____.

THE APPLICANT, WHOSE NAME IS BEING SWORN, DECLARED THAT THE FOREGOING STATEMENTS SUBSCRIBED TO ARE TRUE TO THE BEST OF THEIR KNOWLEDGE AND BELIEF, THAT THEY PERSONALLY SIGNED THIS APPLICATION, AND THAT THEY HAVE READ THE STATEMENTS MADE IN THIS APPLICATION AND CAN CONFIRM THE CORRECTNESS OF THESE STATEMENTS.

I HAVE READ AND SIGNED THE COPY OF INSTRUCTIONS BEFORE COMPLETING THE APPLICATION.

APPLICANT'S SIGNATURE: _____

SUBSCRIBED AND SWORN TO BEFORE ME, THIS ____ DAY OF _____ 20____

SIGNATURE OF NOTARY: _____

NOTARY SEAL

THIS OATH MUST BE TAKEN BEFORE AN OFFICER AUTHORIZED TO ADMINISTER OATHS.

Administrative office | 11304 Cloverland Ave Baton Rouge, La 70809 | Phone: 225-756-3434 | Fax: 225-756-3433



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MASTER NATURAL GAS FITTER CANDIDATE BULLETIN

ABOUT NITC

National Inspection Testing and Certification Corporation (NITC) is a third-party provider of certification services to the Piping Industry. NITC test and certifies personnel in the Medical Gas, Plumbing, Pipefitting, HVACR, Fire Protection & Safety Systems and related industries.

EXAMINATION INFORMATION

The State Plumbing Board of Louisiana shall determine if the candidate is qualified to take the license qualification examination. All candidates must complete an application that must be submitted no later than thirty (30) days prior to the scheduled date of the examination.

If an applicant does not appear for the scheduled examination or cancels less than thirty (30) days prior, the exam fee will be forfeited. If an applicant withdraws an application thirty (30) days prior to the examination, fifty percent (50%) of the examination fee will be retained for administrative cost.

Applications and information regarding eligibility requirements, fees and examination dates are provided by the State Plumbing Board. The examinations for Baton Rouge are scheduled quarterly in Baton Rouge and during the summer in Shreveport. The State Plumbing Board of Louisiana's testing facility in Baton Rouge, Louisiana at **11304 Cloverland Ave. Baton Rouge, LA. 70809.** The examination for Shreveport will be conducted at the State Plumbing Board of Louisiana in Shreveport, Louisiana at **1602 Market Street, Shreveport, LA 71101.**

ADMISSION TO THE EXAMINATION

Once your application is approved, the State Plumbing Board will send you an Admission Letter. This Admission Letter will show the specific exam date, exam starting time, and the location of the testing facility. **NO WALK-IN APPLICANTS WILL BE ADMITTED.** Only pre-registered candidates will be admitted into the examination. If your Admission Letter is lost, or you do not receive an Admission Letter at least two (2) weeks prior to the examination date, contact the State Plumbing Board of Louisiana immediately at (225)756-3434.

EXAMINATION RESULTS

The proctor will ask for proper identification and will instruct the candidates on the proper method of completing the scantron form. A minimum of seventy percent (70%) is the required score to pass each examination category. **TESTING RESULTS WILL NOT BE GIVEN OVER THE PHONE.** The State Plumbing Board will mail to the candidate the results of their examination. Please allow up to two (2) weeks to receive scores.

WHAT YOU MUST BRING WITH YOU TO THE EXAMINATION

1. **ADMISSION LETTER (EITHER A HARD COPY OR DIGITAL COPY WILL BE ACCEPTED)**
2. **PHOTO IDENTIFICATION** (You will not be admitted for the examination without official photo identification.)
3. A silent, nonprinting calculator
4. Two, #2 pencils

You may also bring the following materials to the examination: Must be hardback, softback or if loose leaf, must be bound.

1. **2021 INTERNATIONAL FUEL GAS CODE (IFGC)**
<https://shop.iccsafe.org/2021-international-fuel-gas-coder.html>
2. **NASCLA GUIDE TO BUSINESS, LAW AND PROJECT MANAGEMENT, LOUISIANA MASTER PLUMBERS AND MASTER NATURAL GAS FITTERS, 2ND EDITION**
<https://store.nascla.org/products/louisiana-master-plumbers-master-natural-gas-fitters-2nd-edition>

PLEASE NOTE: YOU CANNOT USE OR BRING ANY REFERENCE MATERIAL THAT HAS BEEN WRITTEN IN. YOU MAY NOT WRITE IN ANY REFERENCE MATERIAL DURING THE EXAM. YOU MAY ONLY HIGHLIGHT AND TAB.

WHAT NOT TO BRING WITH YOU TO THE EXAMINATION

No cell phones, smart watches or any other type of electronic devices that are capable of recording data can be used during the examination. You will not be allowed to bring in loose pages, sticky notes or note pads.

COPYRIGHT EXAMINATION

All examinations are the copyright property of the State Plumbing Board of Louisiana. It is against federal law to copy, reproduce, record, or distribute, in whole or any part of the examination, without written permission from the State Plumbing Board of Louisiana.

CONTENT AREAS

The Master Natural Gas Fitter exam includes a two (2) part open book, written exam.

PART I - WRITTEN EXAM: 80 QUESTIONS, 3 HOURS

Examinations are based on the following content areas. Next to each subject heading is the approximate percentage of questions in the subject area.

<u>DOMAIN AREA</u>	<u>PERCENT OF EXAM</u>
Definitions, General Regulations and Trade Knowledge	35%
Fuel Gas Appliance and Venting Code Knowledge	27.5%
Piping Installation Code Knowledge	32.5%
Safety and Environmental Code Knowledge	5%

PART II – WRITTEN EXAM: 40 QUESTIONS, 2 HOURS

Examinations are based on the following content areas. Next to each subject heading is the approximate percentage of questions in the subject area.

<u>DOMAIN AREA</u>	<u>PERCENT OF EXAM</u>
Business Structure and Strategies	5%
Contracts and Estimating	17.5%
Definitions, General Regulations and Trade Knowledge	7.5%
Financial Management	12.5%
Human Resources	5%
Math	2.5%
Project Management and Customer Relations	22.5%
Risk Management	10%
Safety, Environmental and OSHA	17.5%